

Willow Hills Baptist Church

Worship Leader - Position Description

September 2009

Purpose:

Provide a music ministry that is spiritually grounded, focused, dynamic, and life changing. Music is a tool for leading people to Christ and strengthening their faith, for helping persons experience true worship, and for glorifying God. Our goal is to bring glory to God and be used by God to make deeply committed disciples of Jesus Christ.

Salary Range:

- TBD, depending on experience / education

Education:

- Bachelors of Music preferred

Experience:

- 3 or more years experience leading church worship, or comparable leadership
- Experience in leading choir or musical group

Skills / Characteristics:

- Personal relationship with Jesus that is modeled in day-to-day life
- Ability to apply God's word with music
- Excellent people skills with an ability to inspire volunteer choirs
- True passion for winning hearts and minds of both church and unchurched for Christ
- Personnel management and leadership skills for both paid staff and volunteers
- Demonstrate organizational skills, technical competency, and effective leadership abilities
- Fully devoted follower of Jesus with a passion and love for God and people of all ages and backgrounds
- Must be in agreement with the Baptist Faith and Message
- Demonstrate a true commitment to building the Body of Christ here on earth by becoming a member of Willow Hills Baptist Church

Reports To:

- Senior Pastor

Hours:

- Part-time

Responsibilities:

Weekly:

- Oversee the entire music ministry of the church
- Select congregational songs that complement sermon topics
- Choose music for and direct adult choir
- Schedule and direct weekly rehearsals
- Lead worship services, including congregational singing

- Select music and direct special groups and solos
- Supervise church pianist, organist, orchestra, and contemporary leader
- Coordinate with sound technician as needed
- Provide worship flow information to church office
- Attend staff meetings and is an integral part of the staff team

Annually:

- Prepare an annual Budget that supports the Church's Vision and Mission statements
- Oversee expenditures to ensure working within budget
- Prepare an annual Ministry Action Plan that supports the Church's objectives through the use of traditional music
- Provide Easter and Christmas musical performances

As Needed:

- Provide guidance for the children's choir leaders
- Coordinate bulletin correspondence or inserts with church office
- Recruit new members for the music ministry
- Maintain musical instruments and arrange for tuning and upkeep
- Plan and direct Christmas and Easter musicals
- Organize, maintain and update the music library
- Other projects or duties that may be assigned by Senior Pastor